

375-5-6-.12**General Program Owner Responsibilities.**

In addition to meeting all other Program requirements, every Program Owner is responsible for the following:

- (a) Providing services for the Assessment and Intervention Components of the Program;
- (b) The actions of all Program employees, volunteers, agents, representatives, and Instructors carried out within the scope of employment;
- (c) Maintaining for every Director, Instructor, employee, volunteer, agent, or representative a personnel folder containing their job application, signed statements required by these rules, and, if applicable, a copy of each Instructor's current Certification;
- (d) Ensuring that Students or Offenders know where and how to obtain information about local alcohol/drug treatment resources and self-help support groups;
- (e) Ensuring Students or Offenders know where and how to obtain information about clinical evaluators certified by the ~~Georgia Department of Human Resources~~ DUI Intervention Program at the Department of Behavioral Health and Developmental Disabilities;
- (f) Training all Program employees, volunteers, agents, or representatives who have contact with Students or Offenders to provide accurate information regarding the Program and to maintain Student confidentiality;
- (g) Participating in Program evaluations and research projects, as directed by the Department;
- (h) Prohibiting the solicitation of Students or Offenders for insurance, legal services, bail bonds, specific clinical evaluators or treatment providers, ignition interlock providers, or any other product or service;
- (i) Ensuring the quality of instruction and delivery of the Program in a professional manner conducive to learning;
- (j) Ensuring that each Student receives a new and unused copy of the required student workbook; and,
- (k) Ensuring that a certificate of completion is immediately issued to each Student who successfully completes all Program requirements.

Authority: O.C.G.A. §§40-5-82 and 40-5-83.

SYNOPSIS

STATEMENT OF PURPOSE AND MAIN FEATURES OF PROPOSED RULE

The purpose of this proposed amendment is to modify an existing regulation in light of the transfer of responsibility for clinical evaluations and treatment from the Multiple Offender Program at the Department of Human Resources to the DUI Intervention Program at the Department of Behavioral Health and Developmental Disabilities pursuant to the enactment of HB-228 during the 2009 Session of the Georgia General Assembly.

DIFFERENCES BETWEEN EXISTING AND PROPOSED RULES

The words “Georgia Department of Human Resources” are replaced with “DUI Intervention Program at the Department of Behavioral Health and Developmental Disabilities” in Paragraph (e).